



Government Training Inc.™

Corporate Offices: The Willard Center, Washington, DC, 20004

Contracting Officer Representative / Contracting Officer Technical Representative (40 Hrs)

Training Workshop Registration

Feel free to make copies of this form for additional attendees

Please mail or fax your completed form to

Government Training Inc.
Registration/Payments Processing
ATTN: David C. Dickson
20842 Derrydale Sq. Sterling, VA, 20165
Phone: 703-622-1187, Fax: 703-406-4870
customer.service@GovernmentTrainingInc.com

Attendee Information

| | |
|-----------------|----------------------|
| Name: | <input type="text"/> |
| Company/Agency: | <input type="text"/> |
| Address: | <input type="text"/> |
| City: | <input type="text"/> |
| State: | <input type="text"/> |
| Zip Code: | <input type="text"/> |
| Main Contact: | <input type="text"/> |
| Email: | <input type="text"/> |
| Phone: | <input type="text"/> |

Registration Fee (5 day course)

- ☐ Government : \$1850 per person
☐ Business : \$1950 per person

Please specify the date you are registering for

Month _____ Date _____ Year _____

Payment Details

☐ Check Payable to:

- ☐ Credit Card:
- ☐ American Express
 - ☐ Mastercard
 - ☐ Discover
 - ☐ Visa

| | |
|------------------|----------------------|
| Card Number: | <input type="text"/> |
| Expiration Date: | <input type="text"/> |
| Security Code: | <input type="text"/> |
| Cardholder Name: | <input type="text"/> |
| Billing Address: | <input type="text"/> |
| Signature: | <input type="text"/> |

Cancellation Policy: You may designate a substitute in writing any time before the course. Cancellation requests must be sent in writing (email or fax) and will be subject to a \$100 processing fee. No cancellations or transfers are accepted within 2 (two) weeks prior to the event start date or later. PLEASE NOTE: No shows will be liable for the entire registration fee. In the rare occasion that an event is cancelled or postponed, please note our reimbursement is limited to paid tuition only.

☐ I have read and agree to the terms of Cancellation policy above.

Registrations are first pay, first serve. If you have questions about registration/payment. please call Customer Service at 703-622-1187 or email at customer.service@GovernmentTrainingInc.com